



AAE

ACTUARIAL
ASSOCIATION
OF EUROPE

ADVISING • ACHIEVING • ENGAGING

ACTUARIAL ASSOCIATION OF EUROPE
ASSOCIATION ACTUARIELLE EUROPÉENNE

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TERMS OF REFERENCE

PROFESSIONALISM COMMITTEE

1. The Committee reports to the Board and its role is:

- i. To encourage and promote the development, maintenance and enhancement of professional actuarial practice in Europe
- ii To keep under review, in so far as they affect the profession of actuary, the freedoms established under the Treaty of Rome regarding the movement, establishment and provision of services throughout the member states of the EU and corresponding opportunities for actuarial practice in the other countries represented by Full Member Associations of the AAE.
- iii. To be accountable to the Board of Directors for overall oversight of the activity of the AAE with regard to professional conduct, European Standards of Actuarial Practice (ESAPs – model actuarial standards) and European Actuarial Notes (EANs – educational notes) which may affect actuarial work performed by individual members of Member Associations and to liaise with, advise, make recommendations to and cooperate with other organisations which may promulgate or are stakeholders to a process of development and/or promulgation of standards or guidelines for actuaries.
- iv. To consider such other issues, as delegated by the Board of Directors, not specifically reserved to other Committees of the AAE or the secretariat and to make recommendations thereon to the Board of Directors. The Committee may propose to the Board actions on relevant topics, including the setting up of appropriate groups to deal with those topics.

2. In particular, the Committee will:

- i. Having regard to the rights established under the Treaty of Rome:
 - to move freely between Member States in order to take up and pursue a contract of employment;
 - of freedom of establishment, in order to take up and pursue the activities of self-employed persons in the Member States;
 - of freedom to provide services (including professional activities) in the Member States; consider and propose to the Board of Directors submissions on EU legislation relating thereto and to the qualifications required and formal recognition, insofar as they may affect the profession of actuary and the performance of actuarial services.
- ii. Consider issues relating to the professional conduct of actuaries and the provision of actuarial services in Europe and make recommendations to the Board of Directors as appropriate
- iii. Develop, make recommendations to the Board of Directors and keep under review the Code of Professional Conduct (CoPC) and the Agreement on the Mutual Recognition of Qualifications (MRA).

- iv. Consider and make recommendations to the Board of Directors regarding the need for ESAPs or EANs to be developed, adopted or issued by the AAE, as well as recommending to the Board of Directors (for submission, as appropriate, to the General Assembly) an appropriate due process for the development and adoption of any such standards or guidelines.
- v. In the light of any decision by the General Assembly to develop an ESAP or EAN, or to adapt or adopt a standard or guideline issued by some other body, to oversee the development of and completion of due process for the ESAP or EAN and to submit for approval any recommendation relating to an ESAP or EAN to the Board of Directors (for submission, as appropriate, to the General Assembly).
- vi. Oversee the Actuarial Standards Subcommittee (ASSC). This includes appointing its members (who may be non-actuaries), approving its Terms of Reference and Due Process for ESAPs and overseeing the operation of the Due Process for drafting and consulting on ESAPs.
- vii Consider and monitor the roles of actuaries in various areas of actuarial activity and oversee any Task Force, Working Group or Sub-Committee set up for this purpose.

Approved by the General Assembly on 21 September 2018

Reviewed and approved by the AAE Professionalism Committee on 11 April 2025